

WATER RESOURCES MANAGER

Purpose:

To actively support and uphold the City's stated mission, vision, and values. To perform a variety of complex and highly responsible professional administrative duties related to water resource and conservation management. To plan, organize and direct water resources activities to include the development of policies, coordination and administration of programs, and implementation of the City's short and long range water resource and conservation plan.

Supervision Received and Exercised:

Receives general direction from the Deputy Public Works Director - Water Utilities or from other management staff.

Exercises direct supervision over water resources technical staff.

Essential Functions:

Duties may include, but are not limited to, the following:

- Develop, implement, coordinate, and update the City's Water Resource and Conservation Plan.
- Propose and implement program changes to assure compliance with water conservation goals and objectives.
- Ensure that the Deputy Public Works Director Water Utilities, City management, and the City Council are kept abreast of current legislation, regulations, and new policies affecting water resource and conservation through position papers, technical reports and oral presentations.
- Represent the City and serve as the City's primary liaison with various committees, agencies and associations such as the Arizona Municipal Waters Users Association, Salt River Project, Sub-Regional Operating Group and Maricopa Association of Governments.
- Represent the City before legislative committees and hearings regarding water resource issues and participate in negotiations as required.

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 Review, follow, and advise upper management on negotiation processes and procedures relating to Central Arizona Project subcontract, ground water code, water quality regulations, etc; meet with officials of other cities, the State, Salt

River Project (SRP) and the Central Arizona Project (CAP) as required.

 Plan and propose budgetary requirements to assure a viable conservation program within the City; prepare and administer the water resource and

conservation budget.

Monitor and report the cost benefit and effectiveness of the City's water

resource and conservation programs to City management and the City Council.

• Serve as the City's primary spokesperson with the general public and media

services on water conservation issues.

Direct and conduct short and long-range water planning activities including

research, analysis, issue identification, projection, modeling and related tasks.

Prepare applications for various permits from appropriate federal and state

agencies.

• Interact and elicit information from other City departments in order to carry out

the City's objectives relating to water resource and conservation management.

Minimum Qualifications:

Experience:

Four years of administrative or managerial experience in water resource and conservation management, to include policy development, preferably in a public

agency.

Education:

Equivalent to a Bachelor's degree from an accredited college or university with

major course work in public administration, engineering or a related field.

Licenses/Certifications:

None

Examples of Physical and/or Mental Activities:

Effective July 1989
Revised August 1993
Revised November 2001
Paying Nov 2010 (Removed)

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(Pending)

Competencies:

(Pending)

Job Code: 440

Status: Exempt / Classified